



Letter of Guarantee

(In case of inviting person as a guarantor)

Contract No. _____/200_____

Place _____/Date _____/Month _____ Year _____

Name (Mr/Mrs/Miss) _____

Address _____

Sub-district _____ District _____ Province _____

I do hereby make and execute this Letter of Guarantee with Srinakharinwirot University regulations under university staff B.E.2552 to be the guarantor of any indemnity incurring to the university under actions or desertion of actions of

(Mr/Mrs/Miss) _____, a university staff position lecturer under _____ as claimed by the university.

As a guarantor, I inarguably hereby agree to perform obligations concerning any damage to the university in connection with actions or desertion of actions of (Mr/Mrs/Miss) _____

Signature _____ (Guarantor)

(_____)

Signature _____ Promisee

(Associate Professor Rith Watthanachaiyingcharoen)

Signature _____ witness

(_____)

Signature _____ witness

(_____)



Contract No. _____/25_____

Srinakharinwirot University The University Staff Contract

Date _____

Place Srinakharinwirot University
114 Sukhumvit 23 Wattana Bangkok
10110

This employment contract of the university staff is made between Srinakharinwirot University represented by Assoc. Prof.Rith Watthanachaiyingcharoen , Position Acting Vice President for Personnel who is duly authorized to execute the employment contract by the order of the university No. 3411/2554 dated 10 October B.E. 2554 hereinafter referred to as “the university” on one part, and (Mr/Mrs/Miss) _____ age _____

Address _____

Street _____ Sub-district _____ District _____

Province _____ Post Code _____ Tel. _____

hereinafter, referred to as “contractee” on the other part and the contractee agrees to perform the duty under the following conditions.

Clause 1 The University agrees to employ and the contractee also agrees to work as a university staff under the position _____ with agreed period _____ year _____ month _____ beginning from date _____ month _____ year _____

Until date _____ month _____ Year _____

Clause 2 The remuneration under **clause 1** shall be paid to the contractee _____ per month in baht (_____) in accordance with the criteria and means approved by the Administrative executive of university staff.

Clause 3 In the case where the contractee completes **clause 1** and pass the evaluation based on criteria and means approved by the administrative executive of university staff, the university may deem to extend the employment contract with appropriate consideration.

Clause 4 In the course of being a university staff, the contractee consents to any changes or adjustment of position and work place according to suitability or objectives of the university.

Clause 5 In the course of being a university staff, if there are any reasons or necessities to terminate the employment contract prior to the completion as specified in **Clause 1**, the contractee agrees to the contract termination with at least forty five days advance notice.

Clause 6 The contractee has been informed by the university to abide by the university regulations under university staff B.E.2552 including rules, obligations, orders, notices, university agreements and stipulations of being a university staff. The contractee agrees to comply with both of the current and future agreements strictly.

Clause 7 In the course of being a university staff, if the contractee behaves or deserts the duty or any other cause bringing damage to the university, the contractees agrees to compensate the damages within periods stated by the university.

Clause 8 In the case where the contractee causes damage to the university, the university is entitled to enforce debt claim from the contractee's wages or property to the maximum of the incurring cost.

Clause 9 For all academic university staff

9.1 agree to the mission of conducting peer reviewed research in accordance with university research standard criteria at least once every two years

9.2 Those who hold master degree or equivalent have to further their Doctoral Degree or equivalent within three years beginning from the first day of employment

9.3 agree to satisfy the university missions—teaching, conducting research, academic administration and promoting Thai arts and cultures in proportion to the university missions assigned.

Clause 10 The University has informed the contractee that if any behaviors or the operation of the contractee, as stated in **clause 1**, are not satisfactory and fail the required evaluation and criteria stipulated by the university executives, the contractee agrees to have the employment contract terminated without laying any claims or rights to the university.

This agreement is made in duplicate and both parties have read and fully understand the contents herein and accordingly sign their names before witnesses and each party keeps one as evidence.

Signature.....(The university)

(Associate Professor Rith Watthanachaiyingcharoen)

Signature.....(The contractee)

(.....)

Signature..... (witness)

(.....)

Signature.....(witness)

(.....)

